

## ELEMENTARY SCHOOL DISCIPLINE POLICY

The staff of Sugar Creek Charter School has the desire to create a safe, positive environment so students can learn. We have developed a discipline plan that will allow students to be rewarded for appropriate behavior and receive negative consequences for inappropriate behavior. The following policy has been established to help all students achieve self-discipline.

Elementary School Rules are posted and explained to students:

- Follow directions the first time given**
- Get attention the right way**
- Keep hands, feet, and mouth to yourself**
- Transition quickly and quietly**
- Be in "Learning Position" at appropriate times**

*When students follow the rules, they will receive various positive incentives designed to encourage appropriate student conduct. Such programs include the Student of the Day, High Five Awards, and the Classroom Positive Management Systems.*

**If a student breaks a rule, the following hierarchy of consequences will be followed:**

- Green** Student is practicing appropriate behavior and will be rewarded
- Yellow** Student is not demonstrating appropriate behavior and receives a warning
- Blue** Student is continuing to demonstrate inappropriate behavior and will lose 5 minutes of prime time
- Red** Student is continuing to demonstrate inappropriate behavior. He/she will lose 10 more minutes of the prime time and write a note home. This note must be signed by a parent/guardian and returned the next day.

**Self-Evaluation Improvement Contract (SEIC)**

Student is continuing to demonstrate inappropriate behavior and must complete a Self-Evaluation Improvement Contract. They lose 15 more minutes of prime time and parents are contacted.

*Note: Extremely disruptive behavior or crisis situations such as vandalism, defiance, or threat of a physical nature, as well as safe schools issues will result in overriding the above steps. Refer to the Safe School Policy.*

### Appeals Process for the Discipline Policy

If you have a concern or complaint, please follow this process:

1. Try to solve the problem with the teacher.
2. Talk to the Behavior Specialist
3. Take your concern to the Assistant Director
4. In written form, contact the School Director
5. In written form, contact Teaching Success Behavioral Consultants